**University of Central Florida Counselor Education**

**ACCOMPLISHMENTS REPORT FORM**

**We are doing our best to keep up with the wide variety of accomplishments that our students and faculty achieve on a regular basis, both so that we can celebrate WITH you and so that we can brag ABOUT you. Please take a couple minutes to fill out the two sheets below with what you have accomplished according to your current status (noted below). If you have any questions, you may contact us at 407-823-3063. Please follow these directions:**

1. **If you are a graduating master’s student,** 
   1. **Note everything you have done as a Master’s student in the below categories.**
   2. **Save the document with the file name “Last Name – Accomplishments Report Form” and place it on your Professional Portfolio CD that is submitted to your faculty advisor.**
2. **If you are a current doctoral student,** 
   1. **Note everything you have done during the current academic year in the below categories.**
   2. **Save the document with the file name “Last Name – Accomplishments Report Form” and send it to** [**Bryce.Hagedorn@ucf.edu**](mailto:Bryce.Hagedorn@ucf.edu)**. This will be used as a part of your annual evaluation and must be submitted by April 19th.**
3. **If you are a current student or faculty member who would like to have their work highlighted in the next issue of the national award-winning *Counselor Ed Chronicles*,** 
   1. **Note everything you have done during the current academic semester (Spring 2013) in the below categories.**
   2. **Save the document with the file name “Last Name – Accomplishments Report Form” and send it to** [**counsel@ucf.edu**](mailto:counsel@ucf.edu) **by April 19th.**

**Name:**

**Date:**

**E-mail address:**

**Please list and describe your recent accomplishments. If applicable, report accomplishments in APA style.**

1. **What and where have you published your work?**

Please indicate the type of journal(s) (e.g., ACA, APA, Education, Medical, etc.) and the current status of your work (in review, in press, in print):

**EXAMPLE:**

Hagedorn, W. B., & Young, T. (2011). Identifying and intervening with students exhibiting signs of gaming addiction and other addictive behaviors: Implications for professional school counselors. *Professional School Counseling, 14*(4), 250-260. (In print)

**Your Publications:**

1. **What and where have you presented your work?**

Please indicate the type of presentation(s) (e.g., International, National, Regional, State, Local, etc.) and designate if any were invited/keynote presentations:

**EXAMPLE:**

Hagedorn, W. B., Gutierrez, D., Fox, J., & Christmas, C. (2012, June). *On the road to self-and-other forgiveness: Navigating clients’ extreme levels of shame and guilt*. Program presented at the national conference of the Association of Spiritual, Ethical, and Religious Values in Counseling, Santa Fe, NM. (National)

**Your Presentations:**

1. **Who else has recognized your good work?**

Please indicate the type of award(s) or recognition(s) (e.g., International, National, Regional, State, Local, etc.) that you have received:

**EXAMPLE:**

2013 *Outstanding Chapter Newsletter Award*, Chi Sigma Iota International Honor Society in Counseling (CSI - National)

**Your Awards:**

1. **To what organizations have you been dedicating your professional service?**

Please indicate the organization(s) to which you have dedicated your professional service (e.g., Chi Sigma Iota, CEDSO, AMCD, ASERVIC) and the position that you have held (Chair of Public Relations Committee, Member of Membership Committee, President-Elect):

**Your Professional Involvement:**

1. **How else can we brag about what you’ve been doing if you don’t share it here?**

**EXAMPLE:**

Examples would include any associations/special events you have in or outside of school (engagements/weddings, new babies, sporting events, international trips, etc.)

**Your Activities:**

**Thank you for representing the Counselor Education Program so well this year!**