

UCF College of Community Innovation and Education (CCIE) Morgridge International Reading Center (MIRC) Fees

Service and Rental Fees:

(Effective August 9, 2022)

Presenting Organization	Description	Fees
CCIE	Events/meetings organized by a CCIE faculty, staff, or active registered student organization (RSO) with a CCIE audience	N/A
CCIE	Events/meetings organized by a CCIE faculty or staff member with an external audience	*Service: \$30 per hour
UCF	Events/meetings organized by UCF (non-CCIE) faculty, staff, or active registered student organization (RSO) with a UCF audience	*Service: \$60 per hour
Community <i>Non-profit external group including UCF partners/affiliations</i>	Events/meetings organized by a non-profit group, including those in partnership with a CCIE or UCF department	**Rental: \$500 ≤ 4 hours or \$1,000 for full day +Additional \$200 per weekend day Gallery Global Communications Room (GCR) 4242 sq ft 2938 sq ft
Commercial <i>For-profit external group including UCF partners/affiliations</i>	Events/meetings organized by a for-profit group, including those in partnership with a CCIE or UCF department	**Rental: \$1,000 ≤ 4 hours or \$1,500 for full day +Additional \$200 per weekend day Gallery Global Communications Room (GCR) 4242 sq ft 2938 sq ft

*Four hour minimum service fee charge.

**For Community and Commercial groups, service fees are included in the rental cost.

Additional Fees:

Taxes	All charges are subject to sales tax unless a certificate of exemption is provided, or payment is made using a UCF department account.
Technology	Requests for technology support should go through the Office of Instructional Resources (OIR). Support is available for a fee.
Custodial	Custodial fees apply for reservations with food or large attendance. If applicable, current rates will be provided at time of request.
Podium	\$40 per day
Stage	\$50 per day (6'x8' piece); \$100 per day (full 12'x8' stage)
Pipe and Drape	\$50 per day for ≤ 50'; \$100 per day for 50' > 100'

Space Usage: The Gallery and Global Communications Room (GCR) are available for events and meetings that have an educational purpose. Classes should meet in their regularly scheduled location per university policy. Special class meetings can only be accommodated on a non-recurring basis.