

**UCF College of Community Innovation and Education (CCIE)  
Morgridge International Reading Center (MIRC) Fees**

**(Effective August 9, 2022)**

<b>Presenting Organization</b>	<b>Description</b>	<b>Fees</b>
<b>CCIE</b>	Events/meetings organized by a CCIE faculty, staff, or active registered student organization (RSO) with a CCIE audience	N/A
<b>CCIE</b>	Events/meetings organized by a CCIE faculty or staff member with an external audience	<b>*Service:</b> \$30 per hour
<b>UCF</b>	Events/meetings organized by UCF (non-CCIE) faculty, staff, or active registered student organization (RSO) with a UCF audience	<b>*Service:</b> \$60 per hour
<b>Community</b> <i>Non-profit external group including UCF partners/affiliations</i>	Events/meetings organized by a non-profit group, including those in partnership with a CCIE or UCF department	<b>**Rental:</b> \$500 ≤ 4 hours or \$1,000 for full day +Additional \$200 per weekend day  <b>Gallery</b> <b>Global Communications Room (GCR)</b> 4242 sq ft                      2938 sq ft
<b>Commercial</b> <i>For-profit external group including UCF partners/affiliations</i>	Events/meetings organized by a for-profit group, including those in partnership with a CCIE or UCF department	<b>**Rental:</b> \$1,000 ≤ 4 hours or \$1,500 for full day +Additional \$200 per weekend day  <b>Gallery</b> <b>Global Communications Room (GCR)</b> 4242 sq ft                      2938 sq ft

**Additional Fees:**

<b>Taxes</b>	All charges are subject to sales tax unless a certificate of exemption is provided, or payment is made using a UCF department account.
<b>Technology</b>	Requests for technology support should go through the Office of Instructional Resources (OIR). Support is available for a fee.
<b>Custodial</b>	Custodial service charges apply for reservations with food or large attendance. If applicable, current UCF Facilities Operations rates and estimated charges will be provided at time of request.
<b>Podium</b>	\$40 per day
<b>Stage</b>	\$50 per day (6'x8' piece); \$100 per day (full 12'x8' stage)
<b>Pipe and Drape</b>	\$50 per day for ≤ 50'; \$100 per day for 50' > 100'
*Four hour minimum Service Fee charge.	
**For Community and Commercial groups, service fees are included in the rental cost.	

**Space Usage:** The Gallery and Global Communications Room (GCR) are available for events and meetings that have an educational purpose. Classes should meet in their regularly scheduled location per university policy. Special class meetings can only be accommodated on a non-recurring basis.