

Hamilton, Midway, & Pine Crest Elementary Schools Counseling Sessions Report for Fall 2018 & Spring 2019

Summary Report (Updated, 04/22/2019)

2015-2019 Totals	2018-2019 Totals	2017- 2018 Totals	2016- 2017 Totals	2015- 2016 Totals	Descriptor
3,348	980	973	721	674	Number of Scheduled Counseling Sessions with Student-Clients / Families
525	125	144	116	140	Number of Scheduled Counseling Sessions <i>Not</i> Attended by Student-Clients / Families
2,821	853	829	605	534	Number of Scheduled Counseling Sessions with Student-Clients / Families Completed
84.26%	87.04%	85.20%	83.91%	79.23%	Percentage of Scheduled Counseling Sessions with Student-Clients / Families Completed
15.68%	12.76%	14.80%	16.09%	20.77%	Percentage of Scheduled Counseling Sessions <i>Not</i> Attended by Student-Clients / Families

Data Summary Information (Updated, 04/22/2019)

Descriptor	2015-2016 Totals	2016-2017 Totals	2017-2018 Totals	2018-2019 Totals	2015-2018 Totals
Number of student-clients that completed 5 or more sessions	42	50	70	83	245
Number of student-clients that completed 10 or more sessions	13	35	39	55	142
Number of completed CBCL forms (session #1 & #5) <i>CBCL = Child Behavior Checklist</i>	102	105	167	161	535
Number of completed TRF forms (session #1 & #5) <i>TRF = Teacher Report Form</i>	88	96	160	173	517
Number of completed FACES forms (session #1 & #5) <i>FACES = Family Adaptability and Cohesion Scales</i>	0	108	179	124	411
Number of completed CSES forms (session #1, #3, & #5) <i>CSES = Counseling Session Experience Scale</i>	50	277	367	248	942
Number of completed Psychosocial Likert Scale forms (session #1 & #5)	0	60	170	188	418

Hamilton Elementary School of Engineering and Technology

FALL SEMESTER 2018

- Start date: 08/27/2018

Date	Clients Scheduled	Number of Clients <i>Not</i> Attending Counseling	Number of Clients Seen by Counselors	Notes / Significant Events
August 27, 2018	5	0	5	First day of counseling sessions for fall 2018 semester began well. All five student-clients attended their scheduled counseling sessions. Clinical Coordinators are working closely with school personnel to recruit student-clients and will attend parents' night next Thursday for further recruitment.
September 3, 2018 Labor Day Holiday				
September 10, 2018	12	5	7	Five clients did not show for counseling today. We were informed later that two clients moved to another county, one was home ill, and two forgot they had an appointment. Three new clients started today, and the legal guardian came in to fill out the paperwork. Another five clients were recruited today and will start next week. Hamilton is fully scheduled for next week. Counseling sessions went smoothly, with the exception of technology. There is still an issue with students being able to logon to Skype for Business. TRFs for new student-clients were sent out today. Reminder emails were sent to teachers who have not returned their TRF.

September 17, 2018	15	2	13	Initially there was perfect attendance at Hamilton elementary; however, two sibling student-clients were picked up by their legal guardian prior to their counseling session. Clinical coordinator informed guardian of attendance policy and that if they missed the next session they will be discontinued from services. Everything went smooth in terms of counseling sessions and space
September 24, 2018	13	1	12	One student-client was absent this week. Parent notified us that the student-client went home early due to illness. The two student-clients from the previous week were discontinued due to non-attendance. Fifth session paperwork and TRFs were completed. Everything went smooth in terms of counseling sessions and space.
October 1, 2018	13	2	11	A counselor-trainee informed the site supervisor a few hours prior to practicum that they were going to be absent. This was the second time they have missed this semester. Due to the short notice, two of the student-clients met with another counselor. Two student-clients were absent and sent home from school due to illness. The book fair was in the media center, so the home base was moved out into the Hub in order to keep the student-clients out of the books. Fifth session paperwork was completed and TRFs were sent out. Everything went smooth in terms of counseling sessions and space.

October 8, 2018	14	0	14	There was perfect attendance today at Hamilton elementary. Fifth session paperwork was completed by guardians and TRF forms were sent out to teachers. Next week there will be a collaborative meeting held with school personnel and UCF to discuss current clients. Everything went smooth in terms of counseling sessions and space.
October 15, 2018	14	1	13	A collaborative meeting was held at Hamilton elementary with UCF counselors and school personnel (e.g., principal, school counselors, and family liaison) to discuss current clients. One student-client did not attend today but the counselor was notified prior and the student-client will be present the following week. Everything went smooth in terms of counseling sessions and space.
October 22, 2018	15	4	11	Four student-clients did not show to counseling this week. Three siblings were picked up by legal guardian prior to their session and counselors were informed they would be present next week. The following student-client notified the counselor prior that they would be absent and would be returning next week as well. Everything went smooth in terms of counseling sessions and space.
October 29, 2018	15	6	9	Six student-clients were absent from counseling services due to illness. Counselors were instructed to contact their client's guardians and were informed the clients would be in attendance next week. Everything went smooth in terms of counseling sessions and space.

November 5, 2018	15	6	9	Six student-clients were absent from counseling services due to illness. Counselors were instructed to contact their client's guardians and were informed the clients would be in attendance next week. Everything went smooth in terms of counseling sessions and space.
November 12, 2018	14	2	12	Two student-clients did not attend their scheduled counseling sessions due to illness but informed their counselor they will be present for the last session. Clients and caregivers were informed there would be no counseling sessions held during Thanksgiving break and of the end of the year celebration. Tenth session paperwork was sent out and completed by caregivers and teachers.
November 19, 2018 Thanksgiving Holiday				
November 26, 2018	15	4	11	Today was the final day of counseling for the semester. Four student-clients did not attend their scheduled counseling sessions. Three were siblings and the caregiver notified the counselors prior. There was an end of the year celebration held at Hamilton for the last sessions and clinical coordinators gathered all final paperwork from caregivers and teachers.
Totals As of 12/10/2018	160	33	127	

Hamilton Elementary School of Engineering and Technology

SPRING SEMESTER 2019

Date	Clients Scheduled	Number of Clients <i>Not</i> Attending Counseling	Number of Clients Seen by Counselors	Notes / Significant Events
January 14, 2019	9	0	9	First day of counseling sessions for spring 2019 semester began well. All nine student-clients attended their scheduled counseling sessions. Clinical Coordinators are working closely with school personnel to recruit student-clients to fill the remaining spots. Everything went well in terms of counseling space and time.
January 21, 2019 Martin Luther King Holiday				
January 28, 2019	12	0	12	Three new student-clients began services at Hamilton Elementary and guardians filled out necessary paperwork. All student-clients attended services this week. One new student-client was recruited and will begin next week. Clinical coordinator is still working closely with school personnel to fill the two remaining spots at Hamilton. Everything went well in terms of counseling space and time.
February 4, 2019	14	0	14	Two new student-clients began services at Hamilton Elementary this week, and guardians filled out all necessary paperwork. All student-clients attended services this week, and there were no issues with in terms of counseling space and time. Clinical coordinator is working closely with school personnel to fill the last remaining spot.

<p>February 11, 2019</p>	<p>14</p>	<p>1</p>	<p>13</p>	<p>One student-client was absent this week. Parent notified us that the student-client had an appointment and would be present the following scheduled session. One student-client was sent home early due to an illness. Everything went smooth in terms of counseling sessions and space.</p>
<p>February 18, 2019 Presidents' Day Holiday – School Closed</p>				
<p>February 25, 2019</p>	<p>14</p>	<p>1</p>	<p>13</p>	<p>One student-client was absent this week. Parent was contacted and reminded of the attendance policy. The collaboration meeting with the school team is scheduled for next week, and TRFs were sent out to the teachers. Everything went smooth in terms of counseling sessions and space.</p>
<p>March 4, 2019</p>	<p>14</p>	<p>1</p>	<p>13</p>	<p>One student-client was absent this week. The parent was contacted and requested to terminate services. Clinical coordinator contacted another referral from the school and a new student-client is set to start next week. All TRFs were returned and were scored and entered into the database. A collaboration meeting was held with the school team to discuss current clients. Everything went smooth in terms of counseling sessions and space.</p>

March 11, 2019	14	1	13	One student-client was picked up early this week and missed their scheduled session and reported they would be returning next scheduled session. One new student-client started services this week and the legal guardian came and filled out necessary paperwork. Everything went smooth in terms of counseling sessions and space.
March 18, 2019 SCSP Spring Break – Schools Closed				
March 25, 2019	14	0	14	There was perfect attendance at Hamilton elementary this week. Final teacher report forms (TRFs) were distributed to teachers. Everything went smooth in terms of counseling sessions and space.
April 1, 2019	14	0	14	There was perfect attendance at Hamilton elementary this week. Legal guardians and administration were informed about the end of the year party that will take place in two weeks and final teacher forms (TRFs) were collected from teachers. Everything went smooth in terms of counseling sessions and space.
April 8, 2019	14	1	13	One student-client got in trouble during their afterschool club meeting and an administrator took them to the office for discipline. The Assistant Principal reported that the student-client was physically aggressive with staff and contacted the parent for pick-up. The last of the TRFs were returned and entered. Everything went smooth in terms of counseling sessions and space.

April 15, 2019	14	0	14	Today was the final day of counseling for the semester. We had perfect attendance and there was an end of the year celebration held at Hamilton for the last sessions. Clinical coordinators gathered all final paperwork from caregivers and teachers.
Totals As of 04/22/2019	147	5	142	

Midway Elementary School of the Arts

FALL SEMESTER 2018

- Start date: 08/30/2018

Date	Clients Scheduled	Number of Clients <i>Not</i> Attending Counseling	Number of Clients Seen by Counselors	Notes / Significant Events
August 30, 2018	13	3	10	First day of counseling sessions for fall 2018 semester began well. 10 out of 13 student-clients attended and guardians filled out necessary paperwork. Space for counseling services was reserved and counseling sessions went smoothly. Clinical coordinators will attend Midway's staff meeting next week to inform teachers of services and to encourage referrals for student-client recruitment.
September 6, 2018	14	1	13	13 out of the 14 student-clients attended counseling today. One student-client did not attend counseling today. Guardian was contacted and stated that the child was home ill but would be there next week. Due to a mix-up, the first 5 clients were given the ACES assessment. They will be given the correct assessment next week. Unbeknownst to us, it was the school's curriculum night. The curriculum night event caused some issues with space and we had to do some shifting around; however, counseling sessions went smoothly without any issues.

September 13, 2018	13	0	13	Clinical coordinators met with Mrs. Lambert, principal, to discuss some logistical issues we had from last week. We had perfect attendance at Midway this week and counseling sessions went smoothly. One new client started services and the legal guardian filled out necessary paperwork. Clinical coordinators will attend the staff meeting at Midway elementary this upcoming week to explain counseling services provided to teachers and administrators.
September 20, 2018	14	0	14	There was perfect attendance at Midway elementary. One new student-client began services and the legal guardian filled out necessary paperwork. The final spot at Midway has been filled and the final student-client will begin services next week. Everything went smooth in terms of counseling services and space.
September 27, 2018	15	4	11	One counselor was out ill and notified the guardians of their three student-clients that sessions were canceled for this week. We were notified by the guardian of the other student-client that they were home ill. Fifth session paperwork and TRFs were completed. There continues to be issues with space and TRFs being returned, even after meetings with the assistant principal and principal.
October 4, 2018	15	1	14	One student-client did not attend their scheduled session but notified the counselor prior. Next week counseling sessions will not be held at Midway due to a teacher event. Clinical coordinators scheduled a collaborative meeting with school personnel to take place in the next two weeks (10/18). A report was filed with DCF concerning abuse.

<p>October 11, 2018 No counseling sessions – school closed – Teacher Work Day</p>				
<p>October 18, 2018</p>	<p>15</p>	<p>5</p>	<p>10</p>	<p>Five student-clients did not attend their scheduled counseling sessions. One counselor was absent and three clients were canceled prior. Two other student-clients did not attend but notified their counselor prior. One new student-client began services and the guardian filled out necessary paperwork. Everything went smooth in terms of counseling sessions and space.</p>
<p>October 25, 2018</p>	<p>15</p>	<p>2</p>	<p>13</p>	<p>Two student-client’s guardians decided to take their children out of services for the remainder of the semester. However, one of the student-clients is on the Spring 2019 waitlist. Therefore, our caseload now consists of 13 clients. The third client who did not attend was absent due to sickness but notified the counselor they will return next week. Necessary 5th session paperwork was filled out by guardians and TRF’s were sent out to teachers. Everything went smooth in terms of time and space.</p>

<p>November 1, 2018</p>	<p>14</p>	<p>4</p>	<p>10</p>	<p>Four student-clients were absent from counseling this week. One counselor was not present, and the three clients assigned were notified prior and will return next week. The other student-client was absent due to illness and will be present next week. This week there was a collaborative meeting held between UCF counseling and school personnel at Midway to discuss clients being seen. Everything went smooth in terms of counseling sessions and space.</p>
<p>November 8, 2018</p>	<p>13</p>	<p>3</p>	<p>8</p>	<p>Three student-clients were absent from counseling this week. Two of the student-clients were ill and one student-client was out of town with family. Counselors contacted the guardians and were informed that the student-clients will be back next week. Everything went smooth in terms of time and space.</p>
<p>November 15, 2018</p>	<p>13</p>	<p>1</p>	<p>12</p>	<p>One student-client was absent from counseling this week and the counselor was notified that the student-client will be returning next session. Caregivers and legal guardians were informed that no sessions will be held the week of Thanksgiving and of the end of the year celebration. Necessary paperwork was sent out and completed by caregivers, and teachers. The assistant principal contacted clinical coordinators due to issues with Midway staff and UCF staff within the media center. Clinical coordinators and site supervisor set up a meeting to discuss the issues.</p>
<p>November 22, 2018 Thanksgiving Holiday</p>				

<p>November 29, 2018</p>	<p>13</p>	<p>1</p>	<p>12</p>	<p>Today was the final day of counseling for the semester. One student-client did not attend their scheduled counseling session and the caregiver notified the counselors prior. There was an end of the year celebration held at Midway and clinical coordinators gathered all final paperwork from caregivers and teachers.</p>
<p>Totals As of 12/10/2018</p>	<p>154</p>	<p>25</p>	<p>140</p>	

Midway Elementary School of the Arts
SPRING SEMESTER 2019

Date	Clients Scheduled	Number of Clients <i>Not</i> Attending Counseling	Number of Clients Seen by Counselors	Notes / Significant Events
January 17, 2019	12	2	10	First day of counseling sessions for spring 2018 semester began well. Two student-clients did not attend their scheduled counseling sessions; however, caregivers reported they will be present the following week. Clinical Coordinators are working closely with school personnel to recruit student-clients. Everything went well in terms of counseling space and time.
January 24, 2019	12	1	11	One student-client did not attend counseling services due to caregiver undergoing a serious accident. School personnel are going to work with that student and their family to see if they can return to counseling next week. All Teacher Report Forms (TRF's) were sent out to teachers. Everything went smooth in terms of counseling sessions and space.
January 31, 2019	12	0	12	All student-clients attended their scheduled counseling sessions this week. Teacher report forms (TRF's) were sent out to teachers. Everything went smooth in terms of counseling space and time.
February 7, 2019	12	1	11	One student-client did not attend counseling services due to illness; however, caregiver reported that they will return next week. Teacher report forms (TFRs) were returned and everything went well in terms of counseling space and time.

February 14, 2019	12	0	12	There was perfect attendance at Midway Elementary today. Fifth session paperwork and Teacher report forms (TRFs) were completed. Everything went smooth in terms of counseling sessions and space.
February 21, 2019	12	3	9	A counselor was absent due to illness and her three student-clients were notified ahead of time to not come to counseling. All three student-clients confirmed they will be present next week. Clinical coordinators are working with the school administration to set up a collaborative meeting to be held within the next two weeks. Everything went smooth in terms of counseling sessions and space.
February 28, 2019	12	0	12	There was perfect attendance at Midway Elementary today. The collaboration meeting with the school staff is scheduled for next week. Everything went smooth in terms of counseling sessions and space.
March 7, 2019	12	1	11	One student-client was absent this week. The parent was contacted and said the client will be back next week. All TRFs were returned and were scored and entered into the database. A collaboration meeting was held with the school team to discuss current clients. Everything went smooth in terms of counseling sessions and space.
March 14, 2019	12	1	11	One student-client was absent this week due to sickness and the legal guardian was contacted. Everything went smooth in terms of counseling sessions and space.
March 21, 2019 SCSP Spring Break – Schools Closed				

March 28, 2019	12	1	11	One student-client was absent this week and due to attendance policy was discontinued from counseling services. Everything went smooth in terms of counseling sessions and space.
April 4, 2019	12	1	11	One student-client was absent today; however, the legal guardian informed the counselor prior to counseling session and will return next week. Final Teacher forms (TRFs) were sent out to teachers. A DCF report was made due to a student-client disclosing abuse within the home. Aside from that, everything went smooth in terms of counseling sessions and space.
April 11, 2019	11	1	10	One student-client's guardian requested for services to be discontinued with her child. Another student-client was absent due to illness; however, legal guardian reported they will be present next week. All student-clients, guardians, and school administration were notified about the end of the year party that will take place next week. Everything went smooth in terms of counseling sessions and space.
April 18, 2019	11	2	9	Today was the final day of counseling for the semester. Two student-clients did not attend their scheduled counseling session and the caregiver notified the counselors prior. There was an end of the year celebration held at Midway and clinical coordinators gathered all final paperwork from caregivers and teachers.
Totals As of 04/22/2019	154	14	140	

Pine Crest Elementary School of the Arts
FALL SEMESTER 2018

Start date: 08/28/2018

Date	Clients Scheduled	Number of Clients <i>Not</i> Attending Counseling	Number of Clients Seen by Counselors	Notes / Significant Events
August 28, 2018	9	1	8	First day of counseling sessions for Fall 2018 semester began well. Only one student-client did not attend but guardian reported they will be present the following week. Guardians filled out necessary paperwork and teacher report forms were sent out. Space for counseling services was reserved and counseling sessions went smoothly.
September 4, 2018	9	3	6	Three student-clients did not attend this week. Guardians for all three student-clients were contacted and they mixed up their days and told the children to come home. Half of the Teacher Report Forms (TRF) were returned, and reminder emails were sent out to the other teachers. Guardians filled out the necessary paperwork, and there were no issues with the counseling sessions.
September 11, 2018	13	0	13	All student-clients showed up for session today. Four new student-clients had their first session, and legal guardians filled out paperwork. TRFs for new student-clients were sent out, and the remaining past forms were collected. Counseling sessions went smoothly, but technology continues to be a working issue. A couple students tried to upload their video files to the UCF VPN, but were not successful due to the long upload time; even with using the school's secure network.

September 18, 2018	14	2	12	Two sibling student-clients did not attend their counseling sessions due to illness and legal guardian reported they would be in attendance next week. The clinical coordinator was informed by the principal and two families that there are two student clients that cannot be in the same room as each other due to alleged bullying (school district is involved). Clinical coordinators are working closely with families and school administration to ensure the safety of the two student-clients. Other than that everything went smooth in terms of counseling sessions and space.
September 25, 2018	15	2	13	Two student-clients were absent today, and we were notified by the guardians that they were home ill. Fifth session paperwork and TRFs were completed. Everything went smooth in terms of counseling sessions and space. A report was filed with DCF concerning abuse. Parent does not have transportation for child, clinical coordinators will work with school to help transport home from counseling.
October 2, 2018	15	2	13	Two student-clients were absent today, we were notified ahead of time and the guardians reported they will be present the following week. Fifth session paperwork was completed by guardians and TRF's were sent out. The clinical coordinators scheduled a collaborative meeting with school personnel that will take place next week. Everything went smooth in terms of counseling sessions and space.

October 9, 2018	15	2	13	Two student-clients were absent from counseling today due to a school field trip; however, the counselors were notified prior to their scheduled session. Next week there will be a collaborative meeting held between school personnel and UCF to discuss current clients. Everything went smooth in terms of counseling sessions and space.
October 16, 2018	15	4	11	Four student-clients were absent from counseling today. Three student-clients sessions were canceled due to the absence of one counselor. The remaining absent student-client did not attend due to being sick and notified the counselor prior. There was a collaborative meeting held between UCF and the school principal, where current student-clients were discussed. Everything went smooth in terms of counseling sessions and space.
October 23, 2018	15	3	12	A counselor did not attend Pine Crest this week due to being sick; thus, three student-clients were notified and not seen. 5 th session paperwork was completed by legal guardians and TRF's were sent to teachers. Everything went smooth in terms of counseling sessions and space.
October 30, 2018	15	5	10	Five student-clients were absent this week. One counselor did not attend practicum and the three clients were notified prior and will return next week. The following two clients were absent due to illness and informed their counselors they will be returning next week as well. Everything went smooth in terms of counseling sessions and space.

November 6, 2018	15	3	12	Three student-clients were absent this week. Two were out ill and one was suspended from school. Counselors contacted the guardians and were told that the student-clients would be present next week. Everything went smooth in terms of counseling sessions and space.
November 13, 2018	15	3	12	Three student-clients were not present for today's counseling session due to a counselor being absent. Each client was notified prior and will be present for the end of the year celebration. Tenth session paperwork was sent out and completed by teachers and caregivers. Everything went smooth in terms of counseling sessions and space.
November 20, 2018 Thanksgiving Holiday				
November 27, 2018	15	2	13	Today was the final day of counseling for the semester. Two student-clients did not attend their scheduled counseling sessions and counselors were not notified about their lack of attendance and if they will be continuing counseling next semester. There was an end of the year celebration held at Pine Crest and clinical coordinators gathered all final paperwork from caregivers and teachers.
Totals As of 12/10/2018	180	32	148	

Pine Crest Elementary School of the Arts
SPRING SEMESTER 2019

Date	Clients Scheduled	Number of Clients <i>Not</i> Attending Counseling	Number of Clients Seen by Counselors	Notes / Significant Events
January 15, 2019	8	0	8	First day of counseling sessions for spring 2019 semester began well. All eight student-clients attended their scheduled counseling sessions. Clinical Coordinators are working with school social worker to recruit the remaining student-clients and will attend parents' night next week for further recruitment. Everything went well in terms of counseling space and time.
January 22, 2019	11	0	11	Three new student-clients began services today and guardians filled out necessary paperwork. All other student-clients attended their counseling session and Teacher Report Forms (TRF's) were sent out to teachers. Clinical coordinator is still working closely with school social worker to fill the remaining four spots. Everything went well in terms of counseling sessions and space.
January 29, 2019	11	0	11	There was perfect attendance today at Pine Crest elementary and all student-clients attended their scheduled counseling sessions. Clinical coordinator sent out teacher report forms (TRF's) and is working close with school personnel to fill the remaining spots. Everything went well in terms of counseling space and time.

February 5, 2019	14	1	13	Three new student-clients began services at Pine Crest Elementary and guardians filled out necessary paperwork. One student-client did not attend counseling services due to illness; however, caregiver reported that they will return next week. Everything went smooth in terms of counseling sessions and space. A report was filed with DCF concerning abuse. School administrators were informed of the report filed. Clinical coordinator is working closely with school personnel to fill the last remaining spot.
February 12, 2019	15	2	13	Two student-clients were picked up early from today's counseling sessions due to outside appointments. Both caregivers informed counselors that their child would be present next scheduled counseling session. Fifth session paperwork was completed by caregivers and everything went smooth in terms of counseling sessions and space.
February 19, 2019	15	2	13	Two student-clients were absent today from counseling services. One student-client confirmed they will attend the following scheduled session, whereas the other student-client's guardian was not gotten ahold of. The counselor of that student-client left a voicemail and informed them about the attendance policy and that they will be terminated from services if they do not show the following week. Clinical coordinators are working closely with school administration to set up a collaborative meeting to be held within the next two weeks. Everything went smooth in terms of counseling sessions and space.

February 26, 2019	15	1	14	One student-client was sent home ill, but parents confirmed that they will return next week. Collaborative meeting was held with Mr. Agosto to discuss existing clients, and clinical coordinators sent out TRFs to the staff. Everything went smooth in terms of counseling sessions and space.
March 5, 2019	15	2	13	Two student-clients went home ill, but parents confirmed that they will return next week. TRFs were returned this week. Everything went smooth in terms of counseling sessions and space.
March 12, 2019	14	2	12	Two student-clients were absent from counseling this week due to illness and legal guardians were contacted. Legal guardians confirmed that their children will be present for their next scheduled session. Everything went smooth in terms of counseling sessions and space.
March 19, 2019 SCSP Spring Break – Schools Closed				
March 26, 2019	14	1	13	One student-client was absent from their counseling session this week. Legal guardian was contacted and confirmed their child will attend the following scheduled session. Everything went smooth in terms of counseling sessions and space.
April 2, 2019	14	2	12	Two student-clients were discontinued from services due to missing two sessions in a row. Final Teacher forms (TRFs) were sent out to teachers and parents and administration were informed about the end of the year party that will happen in two weeks. Everything went smooth in terms of counseling sessions and space.

April 9, 2019	13	2	11	Two student-clients went home ill from school. Guardians were contacted and reminded that next week is the final session. TRFs were collected from teachers. Everything went smooth in terms of counseling sessions and space.
April 16, 2019	13	1	12	Today was the final day of counseling for the semester. One student-client did not attend their scheduled counseling sessions and counselors were not notified about their lack of attendance. There was an end of the year celebration held at Pine Crest and clinical coordinators gathered all final paperwork from caregivers and teachers.
TOTALS As of 04/22/2019	172	16	156	