

FLORIDA SHERIFFS YOUTH RANCHES, INC.
JOB DESCRIPTION
GROUP LEADER
(SUMMER CAMP)

SUMMARY

The position of Group Leader is the most vital aspect of the Summer Camping Program because it has constant interaction with the campers. This position involves the continuous leadership, guidance and supervision of campers. This position will participate in the planned camp program and serve as the major initiator of group activities. The Group Leader is responsible for the upkeep and maintenance of the campsite and unit area.

The Group Leader is directly supervised by the Senior Group Leader and/or Camp Director. This position is exempt from overtime pay.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties and responsibilities are given as examples of the various types of work performed in this position. Other duties and responsibilities may be assigned.

1. Demonstrates alertness and discretion while supervising campers in order to maintain a safe camping experience for all participants.
2. Displays compassion, patience, tolerance and gentleness when working with campers to create a caring and understanding environment.
3. Uses creativity, enthusiasm and initiative when leading assigned group to camp activities in order to engage youth and ensure their participation in a fun and exciting camp atmosphere.
4. Exercises discretion and self control while maintaining the character trait of virtue in order to be an appropriate role model for youth at all times.
5. Uses hospitality and attentiveness to make all donors, deputies and guests feel included and comfortable at all camping programs.
6. Exercises flexibility and availability when faced with change and displays a willingness to assist in any Camping Services program when requested.

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APPROVED

7. Demonstrates resourcefulness and thriftiness in the wise stewardship of the agency's resources including all equipment, buildings, vehicles and other assets are maintained at Youth Ranches' standards.
8. Practices diligence and orderliness when completing required paperwork such as mileage logs, travel expense vouchers, incident reports and time sheets.
9. Displays honor, obedience and flexibility when direction is given or a request is made thus contributing to the smooth operation and success to the Youth Ranches program.

EDUCATION AND EXPERIENCE REQUIREMENTS

A high school diploma or equivalent is required for this position with at least one year of college or work experience preferred. The applicant must be at least 18 years of age.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

To perform this job successfully, an individual must be able to perform each area of responsibility satisfactorily. The requirements listed are representative of the knowledge, skills, and/or abilities required.

1. Must have the ability to establish and maintain warm, consistent relationships with youth, parents, and/or guardians and other Youth Ranches personnel.
2. Must possess some basic knowledge of group dynamics, child development and group living.
3. Must have a willingness to work as a team member for the development of youth and families served.
4. Must have the ability to work under pressure and in crisis situations.
5. Must have the ability to communicate with people utilizing verbal and written skills.
6. Must be willing to work in an outdoor environment. Prior camping experience would be helpful but not required.

PHYSICAL REQUIREMENTS

The physical requirements described are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable

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accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee is regularly required to stand, walk, sit, talk, hear and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl and lift and/or move objects weighing up to 50 pounds. Specific vision requirements include close vision, distance, color, peripheral, depth perception and the ability to adjust focus.

WORKING CONDITIONS

Work is generally performed in an outdoor environment with exposure to various working conditions. Also, while performing the duties of this job, the employee will occasionally work near moving mechanical parts and livestock.

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