



**2019-20
Community
School Grant
Program**

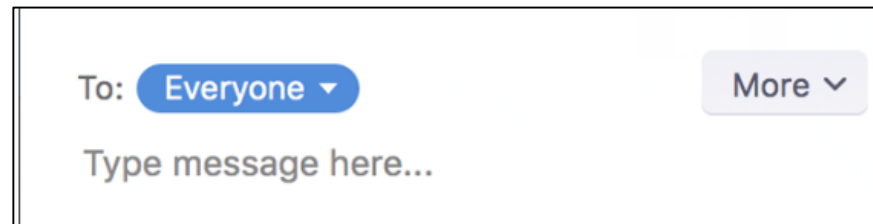
**Information Webinar
July 10, 2019**

How to Ask A Question

1. Click **Chat** in the meeting controls



2. This will open the chat to the right. Click on the drop down next to **To:** and select **Melanie Rodriguez**.



3. Type your question into the chat box, then “Enter”.

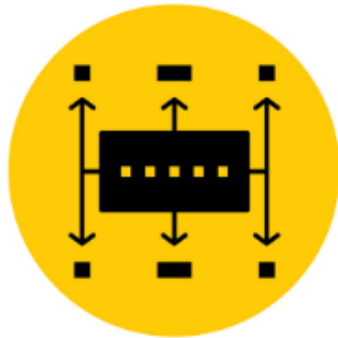
Agenda

Facilitator: Melanie Rodriguez, Coordinator for UCF CCS

- About UCF Center for Community Schools
- About Community School Grant Program
- Application Submission and Review Process
- Writing Your Narrative
- Q & A – please submit questions via chat box

UCF Center for Community Schools

- Established in 2014, UCF Center for Community Schools is dedicated to the development and sustainability of high-quality community schools.



Technical Assistance



University-Assisted
Partnership



Training and
Development



Assessment and
Evaluation

Community School Grant Program

The Community School Grant Program (CSGP) was established by the Florida Legislature to “improve student success and wellbeing by engaging and supporting parents and community organizations in their efforts to positively impact student learning and development” (s. 100.64 Fla. Stat.).

Community School Grant Program

- Defines “community school model”
- Establishes UCF Center for Community Schools as facilitator of Community School Grant Program

“Community School Model” (1362-76)

- Utilizes long-term partnership among a **school district**, a **community organization**, a **college or university**, and a **healthcare provider**
- Establishes long-term partnership through a memorandum of understanding (MOU)
- Establishes a collaborative governance structure

Community School Grant Program

- **Planning Grants**

Priority must be given to school districts that

- do not yet have a Community Partnership School
- demonstrate the technical and financial ability to sustain the model

- **Subsequent Implementation Grants**

Awards are contingent upon matching funds secured through the partnership

Intention for Funding

- Core Community Partnership School (CPS) staff positions
 - ✓ director
 - ✓ expanded learning coordinator
 - ✓ wellness coordinator
 - ✓ family and community engagement coordinator
- Ancillary CPS staff positions
 - ✓ assistant director
 - ✓ administrative coordinator
 - ✓ volunteer coordinator
 - ✓ educational case manager

Intention for Funding

- Programs and services that directly address student, family, and community needs during and outside of the school day, such as:
 - ✓ Expanded learning opportunities (tutoring, enrichment activities, other)
 - ✓ Comprehensive wellness supports (social, emotional, behavioral, primary healthcare, nutrition education)
 - ✓ Family and community engagement opportunities (parent involvement, leadership skills, parent literacy workshops and/or education)
 - ✓ Volunteer and/or Mentoring programs
 - ✓ Professional development for teachers
 - ✓ Evaluations, needs assessment, or data collection efforts and outcomes
 - ✓ Sustainability plans

Planning Grant Award

- Up to 12 public elementary or secondary schools will be awarded \$75,000 in planning grant funds to begin establishing a community school
- The planning year project budget must be supported through other community contributions in the amount of \$25,000 (minimum)

Match Contribution

- Cash and/or in-kind donations, such as private donations, office space, technology



Eligibility

- Partnerships including joint commitment of (at minimum) a school district, healthcare provider, nonprofit organization and a college/university
- Nonprofit has been in existence for at least three (3) years and serve's the school district's community
- Partnerships committed to developing and finalizing partnership MOU by March 31, 2020

Application Process

- Go to: <https://ccie.ucf.edu/communityschools/grant-program>
- Click **Apply Here** and create a profile
- Once the profile is complete, move on to completing application.
- Application may be saved as a draft and returned to it later
- Applicants may submit more than one application

Application Submission

- Applications are due on
Wednesday, July 31, 2019 at 11:59 pm (EST)
- Once application is complete, the "Submit" button on the application page will become green and clickable. Must click green "Submit" button to complete submission.

1st Phase Application Review

- Ensure your applications are complete!
 - ✓ Signature Page
 - ✓ MOU or Letters of support from core partners
 - ✓ Statement of Work
 - ✓ Planning Grant budget
 - ✓ Implementation Year 3 Projected Budget

1st Phase Application Review

- Incomplete or late applications are not eligible for consideration and will be eliminated
- Complete, timely applications will move to next review phase (notifications will not be sent)

2nd Phase Application Review

- CSGP Grant Committee, consisting of Florida and national community school and education experts, will score the applications and together select up to 12 successful applications to receive planning grant awards of up to \$75,000

Notification

- Applicants will be notified of the award decision via email in September
- Award announcements will be posted on our website: <https://ccie.ucf.edu/communityschools/grant-program>

Technical Assistance

- In addition to funding, school districts and communities will receive ongoing training and technical assistance from the UCF Center for Community School for community school planning, implementation and evaluation:
 - ✓ Presentations
 - ✓ Strategic discussion facilitation
 - ✓ In-person and virtual consultation and coaching
 - ✓ Resource production

Fiscal Accountability

- All project recipients are responsible for determining that all project expenditures comply with applicable laws, regulations, statutes, rules, policies, and program requirements
- Nonprofit organization will be the fiscal agent of the award
- Questions? Consult [Appendix C: Fiscal and Program Accountability Guidance Sheet](#)

Reporting

- Quarterly progress reports will be submitted to the UCF Center for Community Schools
- Must demonstrate growth towards achieving deliverables
 - Establish memorandum of understanding
 - Secure minimum of \$25,000 in community match funding
 - Establish and convene at least two Community Partnership School cabinet (leadership) meetings
 - Complete initial needs assessment

CSGP Planning Grant Application

- Think long-term, speak to plans for multiple years of implementation
- Text only, may upload attachments as needed

CSGP Planning Grant Application

Abstract

- Summarize the proposal in 500 words or less
- Ensure **Signature Page** is signed and uploaded

Need

- Who is to be served and impacted by implementing a community school? What are the unique challenges faced? How do you know?

CSGP Planning Grant Application

Committed Core Partnership

- “Partner” involves long-term commitment to collaborative governance of the community school and fully investing in student outcomes
- Describe roles and contributions of each partner and the history of partnership between organizations
- Submit a letter of support from each core partner or submit a memorandum of understanding that broadly defines how the partners will work together (preferred)

CSGP Planning Grant Application

Supportive Community

- How has the community demonstrated support?
- Letters of support demonstrate the commitment, strongly encouraged, but not required
- Examples: faith leaders, service providers, local businesses, community members, PTO parents, school personnel

CSGP Planning Grant Application

Project

- CSGP Planning Grant is the doorway to long-term community school implementation
- Discuss how the community school project will unfold over time, starting with the planning year
 - What programs and services will be implemented?
 - How will existing resources be aligned to community school efforts?
 - How will the community school be integrated with school operations?
- Statement of Work should reflect **Planning Grant project year only**

CSGP Planning Grant Application

Goals, Objectives/Outcomes and Evaluation

- What are the intended goals for the project?
- How do proposed programs and services align with desired outcomes?
- How will results be measured?

CSGP Planning Grant Application

Diversified and Leveraged Budget for Sustainability

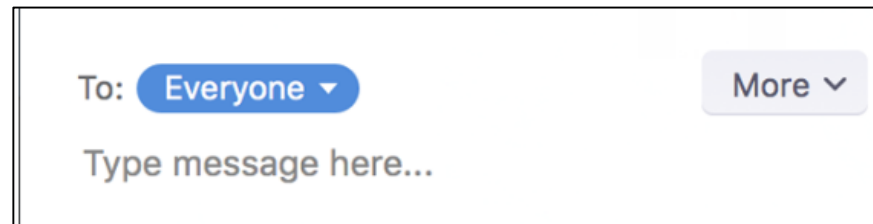
- Planning Grant budget: projected budget for 2019-20 planning year (sample provided)
- Budget for 3rd year of Implementation: projected budget for a developed Community Partnership School in third year of implementation
- How will the community school avoid over-reliance on a single funding source?

Q & A

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Center for Community Schools

UNIVERSITY OF CENTRAL FLORIDA

Thank you!

For any further questions, please contact:

Melanie Rodriguez, *Coordinator*

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