



UCF-CERTIFIED COMMUNITY PARTNERSHIP SCHOOL **Intent-To-Certify Application**

This form notifies the Center for Community Schools at the University of Center Florida that you are ready to begin the certification process. Once submitted, you (primary contact) will be contacted by the center and sent a packet of certification materials to help with the process. A timeline will be established for projected certification material completion and the external review.

A Community Partnership School is ready to begin the certification process when:

- ✓ Core partners have committed to a long-term partnership and have signed a Memorandum of Understanding (MOU)
- ✓ Implementation efforts have been in place for at least one year
- ✓ All or most core positions are in place (director, expanded-learning coordinator, wellness coordinator, family and community engagement coordinator)
- ✓ Programming is strongly aligned with the needs of the school and community

Schools must re-certify every three years to keep their certification status.

Please complete the application below and email it to Melanie.Rodriguez2@ucf.edu.

Primary Contact: _____

Title: _____

Address: _____

Telephone: _____

E-mail: _____

School(s): _____

Core Partners:

School District: _____

Nonprofit Operator: _____

College/University: _____

Healthcare Provider: _____

Other: _____